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| **Cluster Coordination Performance Monitoring Report and Action Plan** |
| **Cluster:** Protection Cluster**Country:** **Level:** National**Survey:** XX Cluster coordination team/ XX AoR coordination team/ XX UN/ XX INGO/ XX NNGO**CCPM meeting held on:** XXXX 2023**Participant organizations**: XX, XX, XX |

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| **Core Function** | **Overall Score**  | Use this scale from strong to weak to evaluate the performance of the Cluster coordination team and Protection Cluster partners | **Strong** |
| **1- TO SUPPORT SERVICE DELIVERY** | calculated automatically |
| **2- TO INFORM THE HC/HCT’S STRATEGIC DECISION-MAKING** | calculated automatically | **Moderately strong**  |
| **3- TO PLAN AND IMPLEMENT CLUSTER STRATEGIES** | calculated automatically |
| **4- TO MONITOR AND EVALUATE RESPONSE** | calculated automatically | **Moderately weak**  |
| **5- TO BUILD NATIONAL CAPACITY IN PREPAREDNESS AND CONTINGENCY PLANNING** | calculated automatically |
| **6- TO SUPPORT ROBUST ADVOCACY** | calculated automatically | **Weak**  |
| **7- AAP/ENGAGEMENT WITH COMMUNITIES** | calculated automatically |

**Analysis of Performance**

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| **CORE FUNCTION/ KEY DELIVERABLES** | **SURVEY SCORE (level)** | **REVISED SCORE (level)** | **COMMENTS*If score moderately strong/strong: highlight best practice If score moderately weak/weak: highlight challenges and what/how to improve*** ***(max 3 bullet points)*** |
| **1- TO SUPPORT SERVICE DELIVERY** | Filled automatically based on survey | Calculated automatically based on below |  |
| **Key deliverable 1.1: Coordination structures**1. Establish appropriate coordination platforms and mechanisms for the Cluster and AoRs, which may include SAGs and key technical working groups (TWG)
2. Ensure appropriate participation of national/local actors in coordination structure
3. Adopt Terms of Reference (ToR) and disseminate with operational partners
4. Develop an annual calendar and roadmap/workplan
 | Filled automatically based on survey | Select agreed level of performance in dropdown (weak/moderately weak/moderately strong/strong) |  |
| **Key deliverable 1.2: Operational monitoring**1. Update the 3W/5W data on a monthly basis
2. Address duplication of action and take action on critical challenges & response delays or gaps
3. Update GPC data on a quarterly basis
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 1.3: Service mapping and referral mechanisms**1. Update the mapping of service providers on a regular basis
2. Adopt and disseminate referral minimum standards
3. Sensitize humanitarian actors on minimum standards on safe and appropriate referrals
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **2- TO INFORM THE HC/HCT’S STRATEGIC DECISION-MAKING** | Filled automatically based on survey | Calculated automatically based on below |  |
| **Key deliverable 2.1: information needs**1. Conduct information landscape review
2. Set up appropriate mechanisms to collect/gather data on key indicators
3. Establish information sharing protocols
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 2.2: collective analysis and PAU**1. Establish collective analysis WG
2. Consolidate and analyse quarterly Protection data and information
3. Produce PAU by identifying protections risks and providing recommendations
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 2.3: HNO**1. Identify and collect data for JIAF & sectoral HNO strategic needs indicators
2. Define severity mapping & PiN
3. Organize regional and national workshops for collective risks and needs analysis
4. Draft HNO narrative
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **3- TO PLAN AND IMPLEMENT CLUSTER STRATEGIES** | Filled automatically based on survey | Calculated automatically based on below |  |
| **Key deliverable 3.1: Cluster strategy**1. Contribute to the HRP
2. Develop a multi-year Protection Cluster strategy
3. Contribute to the HCT Protection Strategy
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 3.2: HRP** | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 3.4: Centrality of Protection**1. Contribute to the HCT Protection Strategy
2. Ensure the Centrality of Protection in the HRP and other strategic planning processes
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 3.5: Nexus**1. Engage with human rights, development, and peace/security actors (nexus)
2. Engage in the PoC and/or durable solution strategies (nexus)
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 3.6: Funding mechanisms**1. Engage donors
2. Contribute to CBPF allocations
3. Contribute to the CERF
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **4- TO MONITOR AND EVALUATE RESPONSE** | Filled automatically based on survey | Calculated automatically based on below |  |
| **Key deliverable 4.1: Response monitoring and service quality monitoring**1. Monitor response progress monthly/quarterly (5W)
2. Monitor funding monthly/quarterly
3. Monitor program and service quality (field visits, peer-2-peer visits, etc)
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 4.2: Training and capacity-building** 1. Identify priorities for training and capacity building for partners on sector standards
2. Sensitize partners on CoC, PSEA, Child Safeguarding, and AAP
3. Train partners on safe and appropriate referrals and Psychological First Aid (PFA)
4. Train protection cluster and other cluster partners on protection mainstreaming/integration
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **5- TO BUILD NATIONAL CAPACITY IN PREPAREDNESS AND CONTINGENCY PLANNING** | Filled automatically based on survey | Calculated automatically based on below |  |
| **Key deliverable 5.1: Preparedness and contingency planning**1. Integrate prevention and preparedness in the HRP
2. Develop specific preparedness/contingency plans (armed violence, disaster, health emergency)
3. Building local capacity and preparedness
4. Ensuring the centrality of protection in preparedness and contingency planning
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 5.2: Localisation** 1. Build on existing national/local coordination structures and strategies whenever possible and appropriate
2. Ensure Cluster SAG and strategic review panels (HRP, Pooled Funds) include NNGOs
3. Promote local authorities and NNGO leadership or co-coordination of the cluster and AoRs at national or subnational level when and where appropriate
4. 25% of Protection & AoR funding dedicated to NNGOs through direct funding, with Pooled Funds prioritized for NNGOs whenever possible
5. Promote partnerships between international and local actors, including trough HRP and Pooled Fund projects, and in engagement with donors
6. Promote community-led programming
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 5.3: Transition**  | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **6- TO SUPPORT ROBUST ADVOCACY** | Filled automatically based on survey | Calculated automatically based on below |  |
| **Key deliverable 6.1: Collective advocacy action plan**1. Map advocacy priorities and capacity across cluster partners
2. Develop a collective advocacy strategy and action plan with clear priorities, objectives, targets, actions and leads
3. Develop, update and disseminate key collective messages/talking points to be used by cluster partners
4. Set up a collective advocacy WG to coordinate advocacy actions from partners, and develop and implement the Cluster’s advocacy strategy based on the Cluster SAG instructions and oversight
5. Contribute to HCT advocacy actions to address acute protection risks
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 6.2: Protection briefings to HCT/ICCG/donors/other key stakeholders**1. Brief the ICCG/HCT at least quarterly
2. Brief donors at least quarterly
3. Brief the UNHCR Rep/SMG at least quarterly
4. Contribute to the UN Peace Operation mandates/Group of Experts
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 6.3: Media and communication**1. Identify communication priorities
2. Cultivate relationship with media
3. Update regularly GPC website operation page
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **7- AAP/ENGAGEMENT WITH COMMUNITIES** | Filled automatically based on survey | Calculated automatically based on below |  |
| **Key deliverable 7.1: Protection mainstreaming** 1. Train protection partners on protection mainstreaming principles
2. Engage OCHA to ensure concrete protection mainstreaming requirements in HRP and Pooled Fund projects – including through clearly identified resources
3. Train/Sensitize cluster partners on protection mainstreaming principles and requirements prior to HRP and Pooled Fund projects submissions
4. Engage and support (key) clusters to ensure protection mainstreaming and integration in their strategy and programs
5. Centrality of protection, AAP, AGD, human rights, PoC, Durable Solutions mainstreamed
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 7.2: PSEA, CoC, Child Safeguarding**1. Coordinate with OCHA and PSEA network to vet all cluster partners to ensure they have policies and trained their (protection) staff on CoC, PSEA, and Child Safeguarding
2. Support capacity building of partners to ensure they have the policies in place and capacity to implement them
3. Ensure partners are cleared and eligible for HRP and Pooled Funds as per OCHA’s Humanitarian Funding Unit (HFU) standards
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |
| **Key deliverable 7.3: AAP, CFMs, RCCE**1. Engage interagency WG on AAP, CWC, RCCE
2. Coordinate partners approaches on RCCE
3. Coordinate partners approaches on CFMs in line with applicable standards
 | Filled automatically based on survey | Select agreed level of performance in dropdown |  |

**CCPM Priorities & Action Plan**

In the below table, kindly indicate **3-5 quick wins** that can be adopted by the Cluster coordination team directly at operational level without GPC support, to improve functioning of the Cluster, and a maximum of **three key priorities** to be addressed with GPC support. In order to decide on the three key priorities with GPC support, remember that you will continue to receive day-to-day support thanks to your GPC focal point by reviewing documents and providing other ad-hoc technical support. On the other hand, beyond this day-to-day support, the three key priorities that you will include in the below plan should:

1. be related to those key deliverables that you feel your operation is struggling with (moderately weak/weak scores)
2. be a priority in the context of your operation
3. your operation is lacking technical expertise and/or resources to improve on this key deliverable

If confirmed, GPC will provide dedicated and long-term support, starting at the end of the 2023 CCPM process (March 2023) and until the end of 2024, following the updated 2024 CCPM.

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|  | **Key deliverable number** | **Priority action (short description)** | **Lead organisation at field level** | **Focal person name (field level)** | **Focal person email (field level)** | **Deadline**  | **Status Progress** |
| ***BY THE CLUSTER IN-COUNTRY***  |  |  |  |  |  |  | Ongoing/completed/open |
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| ***WITH GPC SUPPORT***  |  |  |  |  |  |  |  |
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**Guidance**

1. **Analysis of performance**
* **Scoring for questions and Core Functions**
	+ Based on survey inputs, please discuss each question during a dedicated SAG meeting/workshop
	+ If no SAG in country, identify small group of UN, INGO and NNGO to meet with the coordination team
	+ The second column will be automatically filled in with the scores calculated from the survey. In the third column, you will be able to re-discuss and adjust the scores if needed. Just provide a score from weak, to moderately weak, to moderately strong, to strong for each key deliverable, based on your discussions.
	+ The score of the core function will be automatically calculated.
* Comments:
	+ For the moderately strong/strong scores, please provide an example of achievements & good practice
	+ For the weak/moderately weak scores, please provide challenges and mitigating circumstances explaining the level of performance
	+ Do not hesitate to add any other relevant comments
1. **Priorities & Action Plan**
* **Key deliverable number**: Please indicate the number of the indicator/question you are addressing – referring to number in table above (ie: Key deliverable 1.1: Coordination platforms)
* **Priority action**: Please provide brief description of the priority action
* **Lead organisation (field level)**: Identify actions to be taken by the coordinators, the CLA and/or Co-coordinating agency, and/or cluster partners
* **Focal person name (field level)** Please provide the name of the focal person who will lead/follow up on priority action
* **Focal person email (field level):** Please provide the email address of the focal person
* **Deadline**: Please indicate when you expect the action to be done/finalized
* **Status progress:** By default, choose ‘open’