



## WORK PLAN 2018 -2019

**Outcome:** *The Mine Action AOR works to support field-based mine action coordination groups activated under the cluster approach so that the efforts of national and international humanitarian actors to reduce the risks related to explosive hazards and to assist victims are well coordinated, achieving maximum reach and impact. Coordination includes effective consideration of mine action in wider humanitarian and other policies, guidance, plans, financing and actions. Mine action planning and prioritization takes into account broader humanitarian objectives.*

Output	Activity	Lead and Partners	Budget
<b>Strategic Objective 1 - Coordinated Field Support:</b>			
The MA AoR provides a forum where humanitarian mine action actors can coordinate their activities at the global level to increase the coherence, reach and effectiveness of the sector's response in support of field operations and in partnership with other humanitarian actors, in particular the Inter-Agency Standing Committee, the Inter-Agency Coordination Group on Mine Action, the Global Protection Cluster and the Child Protection Area of Responsibility.			
1.1 Increase partnerships between the Mine Action AoR and other humanitarian networks	1.1.1 Leverage participation in key OCHA or IASC events related to coordination and partnerships (e.g. the Humanitarian Networks and Partnerships Week in February 2018.)	MA AoR Coordinator (Christelle Loupforest) UNMAS (Sarah Marshall) NPA (Rasmus Sandvoll Weschke) Hand in Hand or Syria	
1.2 MA field coordinators and members of MA AoR receive an up-to-	1.2.1 Compile and package essential resources for MA Coordinators and MA coordination	MA AoR Coordinator	

date induction package/brief	mechanisms in the field.		
<b>1.3</b> Mine Action is an active part of GPC Help Desk and responds to queries from field Protection Clusters and MA Coordinators accurately and in a timely manner.	<b>1.3.1</b> Update Terms of Reference for Help Desk function	MA AoR Coordinator GICHD (Olivier Cottray) Gender & Mine Action Programme – GMAP (Dominic Wolsey) UNMAS (Sarah Marshall) UNICEF (Hugues Laurenge) MAG (Chris Loughran) Handicap International (Elke Hottentot)	
	<b>1.3.2</b> Map expertise within the MA AOR and identify focal points for areas of technical expertise.		
	<b>1.3.3</b> Disseminate information to field MA AOR and the GPC on Help Desk services.		
<b>1.4</b> Humanitarian mine action rapid response available when needed by the GPC	<b>1.4.1</b> Map the standby capacity on humanitarian mine action available in the MA AoR.	UNMAS NPA MAG HI GICHD (support 1.4.2. with an Information Management expertise gap analysis)	
	<b>1.4.2</b> Identify gaps in technical expertise and develop strategy to meet them (e.g. IASC RG on psychosocial support).		
	<b>1.4.3</b> Develop procedures to activate standby capacity in new or deteriorating emergencies.		
<b>1.5</b> Global Protection Cluster and its AoRs when relevant contributes to mine action and vice versa	<b>1.5.1</b> Participate in GPC activities (monthly AOR meetings, GPC retreats, evaluation follow-up, mainstreaming protection) and support two-way communication between the GPC and the MA AoR members.	MA AoR Coordinator	Travel budget to participate in protection conference in Bangkok
<b>1.6</b> Mine Action and Child Protection coordinators receive a set of good practices in shared approaches and cooperation on overlapping areas such as victim assistance and mine risk	<b>1.6.1</b> Document the state of coordination between the MA AoR and the Child Protection AoR at the field level.  Research innovative approaches to reduce	<b>UNICEF/UNMAS</b> MA AoR Coordinator CP AoR Coordinator (Michael Copland) MA & CP Field Coordinators	USD 40,000

<p>education. GPC and donors learn about this shared approach at the protection conference.</p>	<p>casualties among children.</p> <p>Disseminate existing policies on child-focused victim assistance to members of both AORs.</p> <p>Organise event at the protection conference on good practices in mine risk education and child-focused victim assistance.</p>	<p>MAG NPA Hand in Hand for Syria (Claire Hanley) UNMAS HI</p>	
<p><b>Strategic Objective 2 - Advocacy:</b> The MA AoR advocates with key stakeholders (donors, Member States, OCHA and clusters) to integrate mine action in humanitarian planning and financing. It also looks at opportunities to do joint advocacy and communications concerning issues of common concern. In 2018, the group will focus its advocacy on 1) integration of victim assistance in broader humanitarian action, and 2) Accident prevention through Mine Risk Education and Clearance prioritised based on humanitarian requirements (e.g. resettlement, food distribution).</p>			
<p><b>2.1</b> Funding is available for critical activities of the Global MA AOR.</p>	<p><b>2.1.1</b> Together with the GPC, reach out to donors to secure funding for the implementation of the global MA AoR work plan and highlight importance of mine action in HRPs.</p> <p><b>2.1.2</b> Participate actively in the GPC Task Team on Donor Dialogue.</p>	<p>MA AOR Coordinator GPC Coordinator NGO representative CP Coordinator (for joint activities related to children)</p>	
<p><b>2.2</b> Humanitarian pooled fund managers are ready to fund life-saving mine action assistance in particular for first aid to mine/ERW casualties.</p>	<p><b>2.2.1</b> If it does not exist, develop a standard proposal to access humanitarian pooled funds for life-saving activities, in particular but not limited to activities carried out as Provider of Last Resort either directly (e.g. victim assistance First Aid including First Aid volunteer training) or indirectly (e.g. clearing a road to deliver life-saving food assistance).</p>	<p>MA AoR Coordinator UNMAS OCHA HI UNICEF Health Cluster (TBC)</p>	

<p><b>2.3</b> Mine Action included in key humanitarian planning guidance. In particular, IASC members are aware of the Victim Assistance obligations and of what they can do in their programmes to ensure survivor and indirect victims are reached.</p>	<p><b>2.3.1</b> Review relevant guidance to assess if MA is adequately integrated in different stages of humanitarian action in particular as part of IASC and other agencies operational planning as well as early warning, preparedness &amp; needs assessment. If gaps are identified, reach out to relevant IASC bodies and agencies to address them.</p>	<p><b>MA AoR Coordinator</b> Field AoR Coordinators</p>	
	<p><b>2.3.2.</b> Ask the ERC to brief the IASC Principals on victim assistance obligations and resources available to support them in their efforts to reduce the mortality rate through an increased emergency medical response, ongoing medical care, psycho social support, rehabilitation, and to ensure their actions are inclusive of persons that are disabled or otherwise vulnerable.</p>	<p><b>UNMAS</b> <b>UNDP</b> HI</p>	
<p><b>2.4</b> Engagement plan to integrate mine action in cluster activities deemed critical to the MA AoR.</p>	<p><b>2.4.1</b> Prepare a sectoral mapping that shows how mine action intersects with various clusters: Logistics, Food Security, WASH, Shelter, Health, Education, Camp Coordination and Early Recovery. Share and promote linkages with the various clusters.</p>	<p><b>MA AoR Coordinator</b> NPA (Siv Mjaaland) MAG WFP GICHD (role and potential of IM and information sharing across sectors) Early Recovery (UNDP)</p>	
<p><b>2.5</b> Improved awareness of mine action issues in neglected emergencies.</p>	<p><b>2.5.1</b> Support field level advocacy for specific contexts through global calls (e.g. Nigeria, Yemen, Myanmar, Ukraine).</p>	<p><b>UNMAS</b> UNICEF UNDP ICBL NPA MAG GICHD</p>	
<p><b>2.6</b> Increased global awareness of the protection risks related to explosive debris of war in target audiences.</p>	<p><b>2.6.1</b> Share information and resources for communications strategy in areas of common interest and identify opportunities to partner</p>	<p><b>GICHD</b> UNMAS GICHD</p>	<p>USD 20,000</p>

	up on communications campaign and events with other networks.	MAG NPA	
<b>2.7</b> AoR members are aware of upcoming discussions among Member States and consider joined-up statements and events.	<b>2.7.1</b> Inform and update the MA AoR and individual AoR members on upcoming mine action-related treaty processes and activities : Antipersonnel Mine Ban Convention, Convention on Cluster Munitions, Amended Protocol II and Protocol V to the Convention on Certain Conventional Weapons and the Convention on the Rights of Persons with Disabilities	ISU UNMAS (GVA Office) ICBL NGOs Academia UNDP	
<b>Strategic Objective 3 - Policy:</b> <b>The MA AoR provides coordinated inputs on mine action for policies, guidance, strategic documents, and trainings organised by the Global Protection Cluster or other parts of the humanitarian system.</b>			
<b>3.1</b> Increased awareness among Mine Action operators of best practices in victim assistance.	<b>3.1.1</b> Convene event to present the guidelines on gender and diversity responsive victim assistance and discuss a plan to disseminate them.	MA AoR Coordinator GMAP UNDP	
<b>3.2</b> Victim assistance is included in the IASC guidelines and the mine action sector has a tool to advocate with clusters on their behalf.	<b>3.2.1</b> Contribute to the IASC guidelines on inclusion of persons with disability in humanitarian action and include section on victim assistance to mine survivors and indirect victims.  <b>3.2.2</b> Convey to the ‘Washington Group on Disability Statistics’ the need to introduce a question on explosive device in their questionnaire to give visibility to mine survivors and to make the case for victim assistance.	<b>HI</b> UNMAS UNICEF (co-chair of IASC TT on inclusion of persons with disability in humanitarian action) International Disability Alliance (TBC) OCHA GMAP	

<p><b>3.3</b> Training on Mine Action and Mine Action coordination &amp; integration delivered for mine action field coordinators</p>	<p><b>3.3.1</b> Map training needs. Design and deliver training based on mapping results and requests. Deliver training at MA AoR retreat (in margins of protection conference) or in other forums (e.g. integrated Mine Action Training in Spietz).</p>	<p><b>UNICEF/MA AoR Coordinator</b> UNMAS UNDP GICHD (IM training) GPC TT on learning</p>	
<p><b>Strategic Objective 4 - Information Management:</b> <b>Promote and enable sharing of data on mine action, including victim assistance, and other protection issues with GPC partners to improve analysis and protection strategies. In addition, develop systems to share information between MA AoR members.</b></p>			
<p><b>4.1</b> The MA AOR members are informed of the group's membership, priorities and working methods.</p>	<p><b>4.1.1</b> Produce and maintain a set of documents for the global MA AoR: list of field MA coordination mechanisms, list of members of the global MA AoR, ToRs, work plan, map of MA actors presence in emergencies (4W).</p>	<p>MA AOR Coordinator Support staff (HAO or IMO)</p>	<p>USD100,000</p>
<p><b>4.2</b> Protection information management standards and GPC toolkit reflect the mine action perspectives.</p>	<p><b>4.2.1</b> Participate in the GPC Task Team on Information-Management.</p>	<p><b>GICHD</b></p>	
<p><b>4.3</b> Improved information management, programmatic and operational planning for humanitarian mine action.</p>	<p><b>4.3.1</b> Information management tools and guidance developed and disseminated.</p>	<p><b>GICHD</b> OCHA</p>	
	<p><b>4.3.2</b> Direct technical support provided as requested from the field</p>	<p><b>GICHD</b> UNMAS</p>	
	<p><b>4.3.3</b> Discuss the possibility of collecting age and sex-disaggregated data systematically in consultation with Washington Group.</p>	<p>OCHA (Center for Humanitarian Data) UNICEF, UNMAS, GICHD, HI</p>	
	<p><b>4.3.4</b> Provide guidance to Humanitarian Coordinators through OCHA (e.g. through the HC Handbook) asking them to share timely information on humanitarian priorities with</p>	<p>UNMAS OCHA GICHD</p>	

	mine action organizations to help them to prioritise their planning.		
<b>4.4</b> Material related to mine action on the GPC website is up-to-date and understandable by aid workers who are not mine action experts	<b>4.4.1</b> Review and update the material related to MA available on the GPC website.	MA AoR	
<b>4.5</b> Place to share best practices and lessons learnt and to ask questions	<b>4.5.1</b> Establish a Mine Action Community of Practice either within the GPC or through other web platform	GPC cell MA AOR Coordinator	
<b>4.6</b> Adequate representation of the mine action sector in the global humanitarian data systems.	<b>4.6.1</b> Explore options to connect humanitarian information systems and mine action information systems: FTS and mine action portfolio, mid-year reviews and M&E, IMSMA CORE and MIRA (Multi-Sector Initial Rapid Assessment Guidance), PRISMA as prioritizing tool	OCHA UNMAS GICHD WFP	
<b>4.7</b> Progress against the work plan is measured allowing corrective planning.	<b>4.7.1</b> Explore how UN M&E established by the IACG-MA could be leveraged to measure progress against some of the work plan objectives of the MA AoR.	MA AoR Coordinator UNMAS	
<b>4.8</b> Monthly calls held and attended by at least 6 partners	<b>4.8.1</b> Convene monthly MA AoR meetings/calls alternating meetings with and without field coordinators.	MA AoR Coordinator	

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As of February 2018